

Raising your company's profile

Discover Opportunities can help you to raise awareness of your company across Dundee and make it easier for your business to engage more constructively with schools, college and the local community. We can also offer you low cost, innovative solutions to developing the skills of your existing staff.

Services Available

- **Company Open Days** - If your company is organising a recruitment open day, we can assist by promoting the event to a wider range of potential recruits.
- **Sector Specific Initiatives** - if you are interested in promoting the sector in which your company operates, we can arrange various events to help you hit your target audience in schools, college or the community to promote both your business and sector.
- **Work Experience** - We can put you in direct contact with the relevant person in the Education Department so that placements can be arranged for individuals of all ages to spend time in your business learning what it's really like. Employers offering placements are given support during any placement.

Support Offered

Promoting Responsible Business Practice

Conducting business in a way that makes a positive impact on the environment, your local community and workplace is increasingly important to many staff, customers and consumers. Discover Opportunities can help your business to strengthen your engagement with the local community and help improve enterprise, employability and entrepreneurial skills in Dundee.

Opportunities include:

- **Job Preparation Skills** - Staff support young people or those seeking to enter the job market to prepare for work by helping them with CV writing and interview techniques, conducting mock interviews and giving feedback.
- **Employability Games** - Staff work with students for 1 or 2 hours on a fun and educational exercise. The games teach employability, numeracy and literacy skills.
- **Mentoring** - This provides an opportunity for staff members to share their coaching and mentoring experience by pairing up with a young person or someone trying to get back into the labour market.
- **Job Shadowing** - Businesses open their doors to help pupils see what actually goes on in work on a day to day basis.
- **Motivational talks** - These involve a range of employed people talking about how they got to where they are today, the challenges and rewards and the importance of employability skills.

For further information regarding opportunities to work with schools, college or the community, contact:

Discover Opportunities Centre

Tel: 01382 434460

www.discoveropportunities.org.uk

*Our services are delivered free of charge and we will only pass information to partners with your permission.
For more information please contact Discover Opportunities on 01382 434460*

