

# Overview of services

## Discover Opportunities is a joined up approach to meeting employers' employability needs

All too often, employers and local businesses are confused by the number of public agencies they have to deal with when they are looking to recruit, train, develop and employ individuals. In Dundee, Discover Opportunities brings these public sector agencies together in a coordinated way to provide you with the support that you need to access a wide range of services that can support your business.

### Who's involved?

Some of the public sector agencies are: Dundee City Council, Job Centre Plus, Skills Development Scotland, Dundee College, Scottish Enterprise, NHS Tayside and there are many more...

### What's it all about?

The jargon term is "brokering". Discover Opportunities can provide a coordinated referral process to allow you to access all of the support available from the public sector to support your recruitment and training needs. We can provide a link between employers who are looking to recruit people and the various public sector agencies and publicly funded services in Dundee which are working with local individuals to assist them back into the labour market.

### How will it work?

By contacting Discover Opportunities on **01382 434460** we can provide you access to a wide range of services available to help you and your business by putting you in touch with the lead professionals who deliver all of the services included in this pack. Our team will discuss the needs of your company and refer you to the most appropriate service or services to provide support.

### What's the catch?

There isn't one! All the agencies within Discover Opportunities are aiming to help individuals in Dundee to:

- Seek employment
- Prepare for Employment
- Secure Employment
- Retain Employment
- Develop in Employment

We believe, from what employers are telling us, that we can do this more effectively if we can work in partnership with employers.

*Our services are delivered free of charge and we will only pass information to partners with your permission. For more information please contact Discover Opportunities on 01382 434460*

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## What's expected of employers?

A commitment to work with Discover Opportunities at a level that best meets your needs. Through our partnership you can access support which addresses your training and recruitment needs, provides access to tailored training and recruitment solutions and matches your requirements to individuals looking for work. This pack details some of the support services that are available to businesses in Dundee including job advertising and recruitment support, access to government training programmes and pre-recruitment training.

## What benefits are there for my business?

Recruitment is expensive and time consuming, we can support this process by providing access to a range of clients who are actively seeking work and who have been provided with support to help them compete for available vacancies. As well as access to training and recruitment support Discover Opportunities provides the opportunity to become involved in activity which improves the employability of young people and adults looking for work and allows your company to demonstrate its commitment to Corporate Social Responsibility activities and gain positive publicity.

For further information regarding the services available contact:

**Discover Opportunities Centre**

**Tel: 01382 434460**

**[www.discoveropportunities.org.uk](http://www.discoveropportunities.org.uk)**

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